CFH serves people from diverse cultures, races, gender identity, sexual orientation, and ages. We value diversity and intentionally work to recruit, hire, and retain staff who reflect the diverse client population we are serving. CFH is an equal opportunity / affirmative action employer.

ABOUT CFH
CFH is a secular 501(c)3 nonprofit organization founded in 1993 to provide a warm, safe, and hospitable place for single men to sleep and be nourished with three healthy meals each day. Today, with phenomenal partnerships and support from King County’s Eastside community, CFH serves more than 1,700 people each year with street outreach, day center services, shelters, permanent subsidized housing, case management, and other life-saving supportive services—including 125,000 meals. CFH is a healthy, fiscally stable organization with a dedicated Board and staff poised to advance its mission.

Our core values are relationship, community, empowerment, dignity and respect. These values embody the CFH mission: Partnering with men & the community to create a path from homelessness to stable living.

OVERVIEW OF POSITION
This position coordinates the delivery of behavioral health social services that enhance the biopsychosocial and overall functioning of assigned CFH clients. This social worker will use their knowledge and experience related to mental health and social services to support the goals of CFH clients who are experiencing homelessness; and who may have co-occurring mental health concerns. This person must develop meaningful relationships with clients that lead to increased feelings of support, safety, and wellbeing. This role functions as a member of the CFH interdisciplinary team which embody trauma informed care practices agency wide and works with clients to increase independence and community integration through a model of self-empowerment.

Schedule is flexible with occasional remote work possible.

In addition to the key responsibilities, the individual must demonstrate abilities to adapt quickly to a wide variety of situations; and exhibit effective communication and critical thinking skills. The person who will succeed in this position is committed to supporting and modeling the CFH values through their actions and expectations of others.
Candidates must have a proven ability to build collaborative relationships within CFH (case managers, mental health, and shelter staff) and externally (medical and mental health service providers, public agencies, and peer organizations) to help men maintain and/or move towards personal and housing stability.

KEY RESPONSIBILITIES

- Coordinate the delivery of services to clients using the model of trauma informed care.
- Network with other agencies and organizations to deliver services to clients.
- Assists clients in navigating process to obtain resources from community service providers.
- Prepare client need assessments and develop care plans for clients.
- Facilitate goal setting and care planning with clients.
- Educate clients about service options and available resources.
- Interpret behavioral health needs of clients when referring to community agencies.
- Provides crisis intervention and ongoing support.
- Guide clients in the development of practical skills or strategies to increase functioning.
- Participate with interdisciplinary teams to develop service delivery procedures within CFH.
- Advocate for and help protect the rights of clients.
- Serve as a consistent, positive, and appropriate role model to the clients that we serve.

Service Documentation and Evaluation

- Maintain thorough, accurate records of case management/social work activities with every program client.
- Maintain databases by timely entering client data.
- Communicate regularly with staff via email, incident reports and briefings.

General

- Attend all job-related meetings, including program staff meetings and agency-wide meetings.
- Participate in opportunities for learning and skill maintenance/development, including internal and external training and workshops.
- Assist with other duties assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrate excellent organizational skills, accuracy, and attention to detail.
- Ability to collaborate with cross functional team in program improvement, systems design, and implementation.
- Exercise sound decision making, independent judgment and discretion.
- Adjust to circumstances, anticipate, and adapt to change, initiate actions, and think creatively to solve problems efficiently and effectively.
- Possess the ability to navigate multiple clients and priorities.
- Remain calm and professional when faced with difficult situations and emergencies.
- Maintain a high level of energy, perseverance, and compassion.
• Exemplify excellent interpersonal skills and high ethical standards.
• Identify and resolve interpersonal conflicts with respect, tact, and diplomacy.
• Listen to others, process information, and communicate effectively.
• Commit to the development of others through cultivating individual talents, successfully motivating, coaching and skill development.
• Read, write, and communicate in English. Proficiency in Spanish desired.

EDUCATION AND EXPERIENCE
• Minimum: Master’s in social work or human services, or equivalent experience.
• Experience working with persons experiencing homelessness in shelter/residential programs preferred.
• Knowledge of resources available for persons experiencing homelessness that have co-morbidities.
• Experience in three or more of the following fields: Social work, human services, mental health services, counseling, trauma informed care, case management, housing navigation, community building.

CERTIFICATES, LICENSES & REGISTRATIONS
Driver’s license and insurable driving record required.

PHYSICAL DEMANDS
• Physical ability to sit, walk, and/or stand for prolonged periods of time.
• Ability to stand, stoop, bend, grasp, and/or hold work located at the office or other locations as needed.
• Prolonged periods of sitting at a desk and working on a computer.
• Requires individual is able to safely lift and carry at least 35 lbs. and must occasionally lift/carry push up to 45 pounds.
• Individual must also have the use of all senses, to include, but not limited to sight, hearing, smell, and taste.
• Must be able to access and navigate each department at the agency’s facilities.

Note re: COVID-19: CFH follows the most current health and safety guidelines provided by King County Public Health and the CDC. This position is required to wear personal protective equipment at all times while on site and may be exposed to people who may have the COVID-19 virus.

SUBMISSION:
To apply, please submit resume and cover letter including a personal statement expressing how the mission of CFH aligns with your personal and professional goals, to humanresources@cfhomeless.org

SALARY & BENEFITS:
Congregations for the Homeless 515 116th Ave NE #150 www.cfhomeless.org Bellevue, WA 98004
• Annual Salary: $70,000
• Regular employees who work at least twenty hours per week are eligible for prorated benefits including medical and dental insurance at a reduced cost to the employee, paid time off, cell phone stipend, holidays and employer matched retirement.
• Flexible work schedule as approved by supervisor and based on specific position requirements.

CFH does not discriminate on the basis of race, religion, color, age, genetic information, sensory, mental or physical handicap, national origin, gender, sexual orientation, gender identity, gender expression, marital status, familial status, parental status, citizenship status, pregnancy, veteran status, political ideology or any other basis protected by applicable law.

TIMELINE:
Applications will be considered on an ongoing basis; position open until filled.